



APPLICATION FOR THE 2006-07 OU/IPA LEGISLATIVE FELLOWSHIP

Completed application (including letters of recommendation) must be received by March 6, 2006. [FYI: In person interviews for finalists will be held in March; selection of applicants to fill the position will be made by mid-April.]

NAME _____ DATE _____

CURRENT ADDRESS _____

CURRENT PHONE NUMBER _____ E-MAIL _____

DATE OF BIRTH _____

PARENTS' NAMES _____

PERMANENT ADDRESS (IF DIFFERENT FROM ABOVE) _____

PERMANENT PHONE NUMBER(S) _____

COLLEGE/UNIVERSITY AND DATE OF GRADUATION _____

MAJOR(S)/MINOR(S) _____

G.P.A. _____

How Did You Hear About this program? _____

PLEASE INCLUDE THE FOLLOWING WITH YOUR APPLICATION:

- I. RESUME
- II. COLLEGE TRANSCRIPT
- III. NAME(S) OF SYNAGOGUE(S) AND RABBI(S) WITH WHICH/WHOM YOU HAVE BEEN INVOLVED (INCLUDE CITY, STATE AND TELEPHONE NUMBER).

IV. RECOMMENDATIONS



UNION OF ORTHODOX JEWISH CONGREGATIONS OF AMERICA
800 EIGHTH STREET, NW, WASHINGTON, DC 20001
TEL: 202-513-6484 FAX: 202-289-8936



Please submit at least two recommendations, one from a rabbi or other Jewish professional, and another from a professor. Please provide the individuals writing your recommendations with the attached outline.

1) Rabbi/Jewish Professional's name _____

Congregation/Organization _____

Address _____

Phone number _____ E-mail (if available) _____

Relationship to you _____

2) Professor's name _____

College/University _____

Address _____

Phone number _____ E-mail (if available) _____

Relationship to you _____

V. **PERSONAL STATEMENT**

Please prepare a brief essay (500 words or less) discussing ONE of these quotes:

1) "Do not rejoice when your enemy falls or be happy when he has a setback."

2) "What should our relationship be to the non-Jewish society? This is perhaps the central problem of the American Jew..."

3) "Good is the enemy of great."

VI. **WRITING EXERCISE**

The majority of the work that the Legislative Assistants do involves some type of writing: letters to Members of Congress, op-eds, legislative analyses, conference programs, and speeches, to list just a few examples. This work is often done under time pressure. To simulate the time constraints you may experience as a Legislative Fellow, we will require that you complete a writing exercise within six (6) hours. The writing sample may be completed on any of the following four days:

January 15, 2006 11 am – 5 pm (EST)

February 15, 2006 6 pm – 12 am (EST)

February 27, 2006 3 pm – 9 pm (EST)

To request the writing exercise, please email our office (ipadc@ou.org) **in advance of the date on which you would like to receive the exercise.** On the requested date, you will receive the exercise at the time noted above and have 6 hours from time of receipt to complete it.

NOTE: The remainder of your application may be submitted separately.



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GUIDELINE FOR REFERENCES

PLEASE PROVIDE THIS GUIDELINE TO INDIVIDUALS WRITING YOUR LETTERS OF RECOMMENDATION

Thank you for recommending an applicant to be a Legislative Fellow with the Orthodox Union's Institute for Public Affairs.

Legislative Fellows advocate in Washington, DC for our community's interests and values in Washington, DC. Fellows take part in a wide range of activities including monitoring legislative activity, developing synagogue programming, coordinating special events, creating educational materials, planning and running conferences, and mobilizing the grassroots of our community. For more information, please contact our office at 202-513-6484.

When writing your recommendation, please consider the following:

- Is the applicant capable of working effectively in a group setting?
- Is the applicant capable of working effectively in a fast-paced setting?
- Is the applicant able to meet deadlines?
- Is the applicant able to work within an institutional structure?
- Is the applicant able to communicate ideas effectively through public speaking?
- Does the applicant think creatively?
- Does the applicant possess good writing skills?
- Does the applicant possess good research skills?
- Does the applicant possess good analytical skills?



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